



**Student Name (print):** \_\_\_\_\_

**School:** Freedom HPE JHE Liberty SVES **Grade:** PK K 1 2 3 4 5

**Chromebook / Chrome Tablet Responsible Use Agreement**

**I, the Parent/Guardian, understand that I am expected to:**

- Ensure my child meets the expectations of the SPS Acceptable Use Policy and Chromebook Handbook, which can be found on the district website,
- Supervise and monitor my child's use (including online) of the Chromebook / Tablet away from school,
- Pay the cost of repairing or replacing the Chromebook, Tablet or Charger should the device be damaged, lost, or stolen if not covered by the SPS Student Technology Insurance Program,
- Return the Chromebook / Tablet and charger when requested or my child withdraws from SPS.

I understand that if my child deliberately damages or through gross negligence, allow damage to or theft of my Chromebook / Tablet, I may be liable for all repairs or replacement of the device. I also understand that my child may be subject to disciplinary action and lose the privilege of using a district issued device.

**I, the Student, understand that:**

- Use of the Sapulpa Public School Chromebook / Tablet is a privilege,
- I will take care of the Chromebook / Tablet and do my very best to make sure there is no damage and/or drops,
- **I must bring the Chromebook / Tablet to the library immediately when repairs are needed,**
- I will not loan my Chromebook / Tablet to anyone, not even friends/family,
- I will leave all SPS labeling in place including student name sticker and SPS Asset Tag,
- I must use the Chromebook at school and home (when necessary) in a responsible manner,
- I must tell my teacher or a school employee if there are any problems with my Chromebook / Tablet as soon as possible,
- I must follow the district's policies and rules (including acceptable use policy),
- If I break these rules the consequences may result in disciplinary action,
- I must return the Chromebook / Tablet and charger when requested or when I withdraw from SPS,

If I deliberately damage, or through gross negligence, allow damage or theft to my Chromebook, I may be liable for replacement or repair and/or face disciplinary action up to and including loss of computer use privileges.

Sapulpa Public Schools maintains the right to obtain reimbursement from, or on behalf of, student/parents for any intentional damage to, loss of, or failure to return school property. I understand that the use of district property is a privilege and that it is our responsibility to protect and safeguard the district property and to return the same in good condition and repair upon request by the district.

\_\_\_\_\_  
**Print Student Name**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Print Parent/Guardian Name**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**



# SAPULPA PUBLIC SCHOOLS

*Academic Excellence in a Caring Environment*

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## Student Technology Insurance Program (STIP)

The Sapulpa Public Schools Student Technology Insurance Program (STIP) has been established to give parents the ability to purchase insurance for 1:1 Instructional Technology Initiative Package for the current school year. The insurance, if purchased, will cover the repair or replacement costs of the Chromebook / Tablet and Charger, except where noted otherwise\*. The cost to participate in the STIP is \$25 per student per school year. This is a voluntary program and families are encouraged, but not required, to participate. Keep in mind, according to this SPS STIP agreement, parents are responsible for the full cost of any repair or replacement of all damage to or loss of the Chromebook and/or Charger.

- ☐ **Acts of intentional damage will NOT be covered by the STIP.**
- ☐ **Lost chargers are NOT covered by the STIP.**
- ☐ **Damaged chargers must be returned to be covered by the STIP.**

**\*\*Insurance Claims of Theft must include a completed theft report from Sapulpa PD or Creek County SD (or other appropriate law enforcement agency), signed by a parent.**

## SPS Insurance for Chromebooks / Chrome Tablets

\_\_\_\_\_ **YES**, I would like to participate in the SPS Student Technology Insurance Program for Chromebooks. I understand this is a voluntary program that will reduce the cost for repair/loss that I may be subject to if the Chromebook or Tablet on loan to my student is damaged, lost or stolen. The SPS STIP (including the reduced costs to repair / replacement) is described in detail in the SPS Chromebook Handbook.

**Payment (cash or check) must accompany this paperwork or be paid via MySchoolBucks or PayPal.**

\_\_\_\_\_ **NO**, I decline participation in the SPS Student Technology Insurance Program. I understand I will be financially responsible for all damages and loss up to the full replacement cost associated with such loss or damage of the Chromebook, Tablet and / or charger while checked out to my child.

**I have read and understand the rules and the financial responsibilities of the SPS STIP for Chromebooks. I agree to all terms and conditions of the program and voluntarily enroll my student for the current school year.**

\_\_\_\_\_  
**Print Student Name**                      \_\_\_\_\_  
**Signature**                      \_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Print Parent/Guardian Name**                      \_\_\_\_\_  
**Signature**                      \_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Parent/Guardian Phone #**                      \_\_\_\_\_  
**Parent/Guardian email**

\*\*\*\*\*

## STAFF USE ONLY

**Receipt:** Y   N   **Received By:** \_\_\_\_\_ **Payment Method:**

|      |                     |
|------|---------------------|
| Cash | Check #: _____      |
| MV   | MSB          PayPal |